

DDA 85-0060/16
26 April 1985

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 26 April 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. The International Narcotics Intelligence Issues Course began on 22 April with an enrollment of 25 students. The fundamental rationale for the course was illustrated in dramatic fashion the opening day with a testimonial presentation from a former drug addict on the nature and consequences of addiction. The course includes presentations by speakers from the White House, Coast Guard, Department of State, Internal Revenue Service (on "narcodollars"), and other Community as well as Agency actors in the U.S. Government's concern with narcotics.

b. The Defense Intelligence Agency has allocated 50 spaces to the Agency for the special on-site running of the Nuclear Weapons Orientation Course. The Course is being conducted at the Defense Intelligence Analysis Center, Bolling Air Force Base, 21-23 May, by the Interservice Mobile Training Team from Kirtland Air Force Base.

c. A course on "Communism in the Contemporary World" was recently conducted from 15-19 April. The new course is an ongoing reevaluation of the Agency's regional training program. Approximately one-half of the course focuses on Communism in power--a look at the foundations of the Soviet system, the Chinese and East European experiences, instruments of domestic control and international expansion, the planned economy, and prospects for the Gorbachev regime. The remainder of the course examined the expansion of Communism into other regions, focusing on the appeal of Communism in West Europe and the Less Developed Countries, the Cuban Revolutionary model, Marxist insurgencies against Marxist regimes, and an assessment of the USSR's successes and failures in the Third World.

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d. Forty-eight Career Trainees began their orientation training in the Career Trainee Development Course (CTDC) on 22 April. Of the 48, 17 are destined for careers in the DO, 13 for the DS&T, 11 for the DI, and 7 for the DA. Thirty-seven members of the class were recruited from outside the Agency.

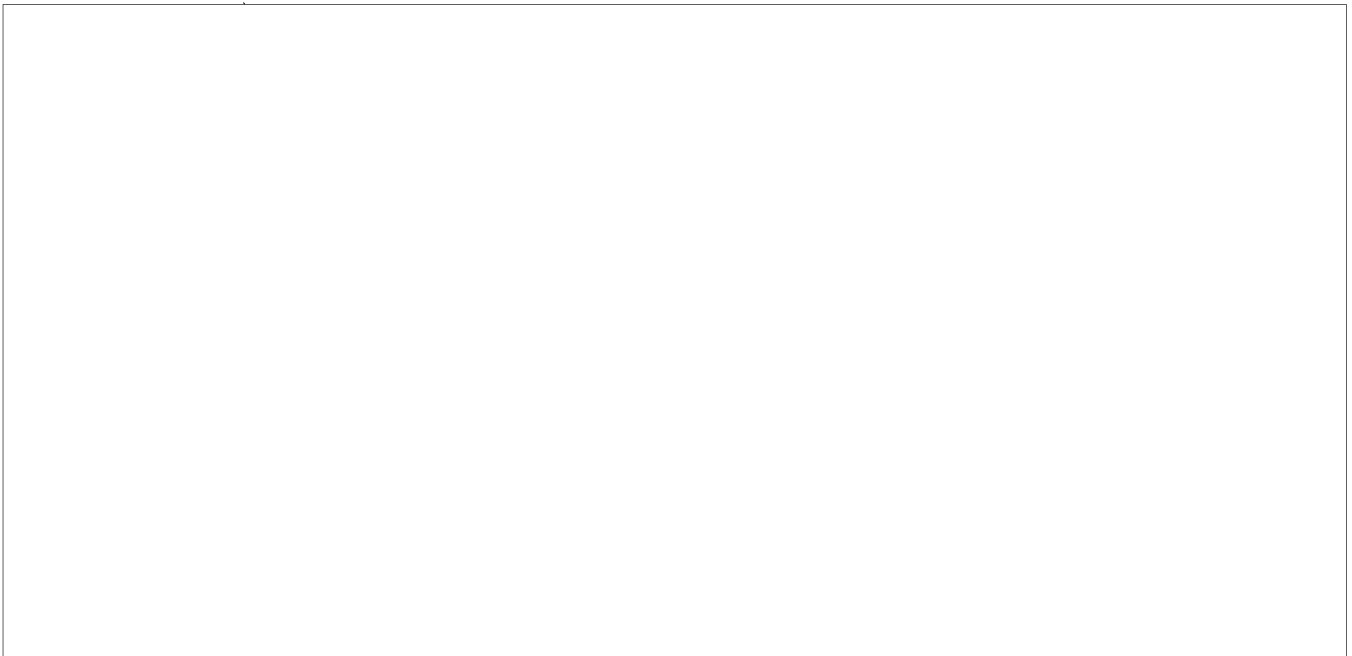
e. The Administrative Career Training Course was completed on 19 April and the Deputy Inspector General (D/IG) and Associate Deputy Director for Administration (ADDA), were guest speakers on the final afternoon. The D/IG gave a one hour presentation on ethics and integrity for DA professionals, drawing on his own experience and on recent IG cases. The ADDA presented an overview of key areas of future interest for the DA and answered questions on a variety of subjects.

f. The fourth increment of OSS records, consisting of 100 cubic feet, has been transferred to the National Archives and Records Administration (NARA). The records cover five records schedule items and include: Combined Intelligence Committee; Washington Communications Branch Records; and Washington OSS Research & Analysis Branch/MAP Procurement and Cataloging. This latest transfer brings to 660 feet the total amount of OSS records turned over to NARA.

In conjunction with the review of OSS records, efforts continue on the collection of motion picture film for possible transfer to NARA; approximately 30 films were made available to Mr. Ed Boughton of the Veterans of OSS. Personnel from the Directorate of Operations (DO) assisted Mr. Boughton in screening these films for footage on General Donovan. Nineteen reels of film were found to contain some footage of General Donovan and arrangements are being made through the Office of Logistics to have the referenced film clips duplicated. Mr. Boughton plans to use the footage in the production of a film on General Donovan.

g. The Office of Information Services (OIS) has forwarded a memorandum to the DO and the Directorate of Intelligence (DI) confirming a verbal agreement on a procedure regarding requests for mandatory review. The Classification Review Division (CRD) will now conduct the preliminary review of such requests on a trial basis. It is expected to make review in the substantive components easier and save time, freeing personnel for their primary duties. CRD believes that this procedure will get replies to the requesters faster; improve consistency in our classification decisions; aid in the development of Agency-wide standards for classification review; and improve control of what has been released under mandatory review. The new procedure is scheduled to be initiated on 1 May.

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1. On 17 April, representatives from the OP briefed two staff members from the Senate Select Committee on Intelligence (SSCI) on the Government Employees Health Association premium differential request contained in the FY 86 Budget.

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Plan. The SSCI staffers appeared supportive and specific information was provided for their use in determining whether SSCI will support the budget item in spite of OMB's objection to the proposal.

m. The Deputy Director of Personnel for Employee Benefits and Services and Chief, Retirement Division addressed a workshop of some 100 DO employees on the current status of the Agency's legislative retirement efforts. A short presentation providing historical background and an update on recent events was followed by a 45-minute question and answer session. The participants appeared to be most appreciative and understanding of our effort to provide current information and the significance of the Agency management's involvement in this issue.

n. The Child Day Care Center Planning Committee conducted a survey of CIA employees concerning their interest in, and support for, an Agency on-site day care facility. The survey was conducted via a questionnaire, and the 650 responses suggest that child care needs support the establishment of an on-site facility. Useful data were gathered on the type of facility and services that would meet the needs of the greatest number of employees. Work continues on the preliminary phases to implementation. The DDA plans to brief SSCI and HPSCI staff members in May and secure their support.

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S E C R E T

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p. The Office of Security (OS) was involved in an unusual incident involving an admitted illegal alien from Mexico. This individual arrived at the Headquarters compound via Metrobus and asked to speak to someone at CIA about his land which was allegedly confiscated by the Mexican Government. At the request of the Office of General Counsel (OGC), appropriate identification concerning Subject was obtained for referral to the Department of Justice. The Subject was later permitted to return to his current residence, the Irving Street Shelter, in Washington, D.C.

q. The Office of Finance (OF) reports that for the period 1 October-31 December 1984 there was a savings of 1.9 million dollars, a 37.5% increase over the same period in 1983, for domestic TDY travel use of GTR's by Agency employees. The savings are computed on the basis of the difference between the Government discount fares obtained and the estimated full Economy ("Y" class) fare.

r. The final drawings for the acceleration lane on the westbound George Washington Parkway have been received. The cost for construction of this 1800-foot lane is estimated at \$960,000. This project will significantly improve the safety of personnel from CIA using the exit. Also, the architect-engineer contractor for the new Headquarters Building has redesigned the new entrance drive from Route 123 to eliminate the need to cut down trees on the Scattergood-Thorne side of the roadway. Work is expected to begin and to be completed this summer.

Custom Environmental, Incorporated, has finished planting the last of 71 white pine trees on the hill overlooking the guardhouse at the Route 123 entrance to the Headquarters Compound. This completes the Agency's commitment to the residents of Savile Lane for a natural barrier parallel to that road.

s. In the North Cafeteria at Headquarters Building, the contractor completed the painting of the existing curtain walls and induction units and has installed the first 28-foot section of the new partial-height partitions. These partitions are scheduled to be installed throughout the cafeteria. In the South Cafeteria, the contractor completed the final ceiling dry wall finishing operations in the center section of the center bay. This area is scheduled for painting the weekend of 27 April. In the mezzanine area, dry wall ceiling finishing operations, as well as metal latch and plaster work, are still to be accomplished.

t. Registration documentation has been received from the General Services Administration (GSA), and the new 47-passenger intercity bus has been placed in service.

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S E C R E T

3. Significant activities anticipated during the coming week:

- a. On Monday, 29 April, the DDA will address the April 1985 CT Class.
- b. On Wednesday, 1 May, the DDA will attend the Travis Trophy and Director's Trophy presentation at NSA.
- c. On 3 and 4 May, the DDA, along with the EXDIR and the other DD's and ADD's, will attend a seminar at IBM.

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[Redacted Signature Box]

Harry E. Fitzwater

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DDA/MS: [] : 26Apr85: []

Orig - DCI

1 - DDCI

1 - EXDIR

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1 - OLL []

1 - Ea. DA OD (via AIM/Wang)

1 - SSA/DDA

1 - DDA/CMS

1 - DDA/MS

1 - DDA/EEO

1 - DDA Subj

1 - HEF Chrono

1 - EO Subj